



Australian Government
Australian Sports Commission

Active After-school Communities
Application for Active After-school Communities Recognition of Organisations

OFFICE USE ONLY
File number

Privacy

The Australian Sports Commission adheres to the Information Privacy Principles set out in section 14 of the *Privacy Act 1988 (Commonwealth)*, which govern the protection of privacy and flows of personal data.

Date of application
 / /

1 Administration details

Name of the Organisation

Australian Business Number (ABN) (if applicable)

Is the Organisation GST registered? Yes No

Is the Organisation not-for-profit? Yes No

Organisation's phone number BH ()

Web site address

Venue address

Postcode

Postal address

Postcode

QUEENSLAND ONLY — Does the Organisation have a risk management strategy for Child Protection compliant with the *Commission for Children and Young People Child Guardian Act 2000* in place? Yes
No

CONTACT PERSON **Name**

Contact person's position

Telephone number(s) BH ()
AH ()

Mobile phone number

Fax number ()

Email address

2 Organisation type

What is the Organisation's type?

National sporting organisation Community recreation TAFE
 State sporting organisation Local club University
 Local government authority High school Regional body
 Private provider
 Other *Please specify*

Is the Organisation affiliated to any national or state sporting body? Yes Provide name
No

Does the Organisation have Public Liability insurance for the delivery of activities by its nominated deliverers within the AASC program? Yes How much per occurrence? *Please insert further information if required*
No \$

Does the Organisation have Professional Indemnity insurance for the delivery of activities by its nominated deliverers within the AASC program? Yes How much per occurrence? *Please insert further information if required*
No \$

All deliverers nominated by the Organisation must complete an *Application for probationary registration* — Deliverers nominated by Organisation form addressing the following criteria.

- | | |
|---|---|
| 1. Police checks/ working with children checks | <p>All deliverers nominated by the Organisation are required to satisfactorily complete a National Criminal History Record Check (NCHRC) or obtain a clear State legislated Working with Children Check (WWCC).
 NOTE: Not applicable for deliverers under 18 (except for NSW).
 All nominated deliverers must attach a completed NCHRC Informed Consent form or attach satisfactory evidence of one of the following:</p> <ul style="list-style-type: none"> • completion or application for a state legislated Working with Children Check (WWCC); or • current teacher registration or employment as a teacher within an Australian state or territory; or • a National Police Certificate obtained within the last 6 months. |
| 2. Training | All nominated deliverers are required to complete the AASC's Community Coach Training Program (CCTP). |
| 3. Aquatic activities | If any nominated deliverers have nominated an aquatic-based sporting activity, they are required to have, as a minimum, current CPR qualifications . |
| 4. Experience | All nominated deliverers are required to have sufficient experience and knowledge within each nominated sport or activity and where applicable have the required qualifications, training and expertise. |

4. Delivery details

Please attach a separate sheet if insufficient space.

How many individual deliverers (approximately) does the Organisation have available for the AASC program?

List all sports/activities that the Organisation can deliver

Does the Organisation provide its own equipment?

Yes No

What equipment/resources would the School/OSHCS be expected to provide?

What other physical activity programs does the Organisation deliver or organise in the local community?

What is the Organisation's current delivery reach? (i.e. which states/territories and regions can the Organisation service)

5. Signed by an authorised representative of the Organisation

The terms and conditions relevant to this application and AASC recognition of the Organisation, including applications for and any registration of the Organisation's nominated deliverers, are set out in **Appendix A**. On behalf of the Organisation, I acknowledge and agree to the terms and conditions. I declare that I am authorised to make this application and agree to the terms and conditions on behalf of the Organisation. I declare that the information provided in this application is true and correct.

Representative's name

Position

Would you prefer future contact to be directed to the:

Organisation Individual deliverers

Representative's signature

	/ /
---	-----

1. This application is for Active After-school Communities (AASC) recognition of the Organisation. Only individuals may be registered as deliverers, not organisations.
2. The Australian Sports Commission (ASC) may accept or reject this application or an application for registration of any nominated deliverer in its absolute discretion.
3. Acceptance by the ASC of this application for AASC recognition or any application for registration of a nominated deliverer imposes no obligations on the ASC.
4. The Organisation acknowledges that it must have AASC recognition in order to be eligible to deliver the AASC program to a school or Out of School Hours Care Service (OSHCS). The Organisation must only engage ASC registered deliverers for the delivery of the AASC program to a school or OSHCS.
5. The Organisation or its nominated deliverers may be engaged by a school or OSHCS for the delivery of the AASC program. The Organisation acknowledges that at no time will the Organisation or its nominated deliverers be engaged as employees or contractors of the ASC in relation to the AASC program.
6. The Organisation and its nominated deliverers are not covered by any ASC insurances. It is the responsibility of the Organisation to confirm the insurance position with respect to each school/OSHCS that may engage the services of the Organisation, or its nominated deliverers, and to determine the adequacy of the insurance carried by the school/OSHCS and/or by the Organisation.
7. The ASC may at any time by notice, at its absolute discretion, terminate AASC recognition of the Organisation and/or registration of any nominated deliverer, or change the terms and conditions of recognition and/or registration.
8. AASC recognition of the Organisation and registration of nominated deliverers only remains valid whilst the AASC program is a funded program of the ASC.
9. Probationary registration of a nominated deliverer will be valid for six months from the date of approval of the application for probationary registration.
10. To obtain full registration, each nominated deliverer will be required to satisfactorily complete a practical assessment by the ASC. Practical assessments must be completed within the probationary period.
11. Should the probationary period expire for a nominated deliverer and full registration not be obtained, their probationary registration will lapse and they will no longer be eligible to deliver activities within the AASC program. Upon the lapsing of a nominated deliverer's probationary registration, they may submit a statutory declaration, stating that the information supplied in their original application form is still current and requesting the re-instatement of their probationary registration.
12. Full registration will be valid for 24 months from the date of approval of the application for full registration.
13. Each nominated deliverer will be required to participate in ongoing assessments of their delivery to ensure quality is maintained. Each nominated deliverer will be required to achieve a satisfactory result at each assessment to maintain the full registration status.
14. It is the Organisation's responsibility to ensure that all nominated deliverers have met the deliverer registration requirements specified at item 3 of this application and have valid and current industry qualifications, training and expertise for all sports and/or activities listed on each nominated deliverer's application forms.
15. Each nominated deliverer is required to abide by the AASC Community Coach Code of Ethics. The AASC Community Coach Code of Ethics is available on the ASC web site.
16. Organisations must submit to the ASC for prior approval all publicity materials, sponsorship messages and/or participant handouts intended for distribution to children, parents and/or schools/OSHCSs while participating within the AASC program.
17. The Organisation must not, without the prior approval of the ASC, use the name or logo of the ASC or AASC or publish, distribute or communicate any material relating to the AASC program, whether developed by the Organisation or otherwise.
18. Where an Organisation breaches any of these terms and conditions, the ASC may, at its absolute discretion, suspend or terminate AASC recognition of the Organisation and registration of all nominated deliverers. (Note: this does not prevent individual deliverers from being re-nominated by another organisation or nominating as a sole provider).
19. Where a nominated deliverer of the Organisation breaches any of the terms and conditions of their registration, the ASC may, at its absolute discretion, suspend or terminate registration of that nominated deliverer.
20. The Organisation indemnifies the ASC, its officers and employees against all loss, damage, claims and expenses arising out of or in connection with:
 - (a) any negligent, reckless, wrongful or unlawful act or omission of the Organisation, or any of its nominated deliverers, in connection with the AASC program; or
 - (b) any breach of any of these terms and conditions by the Organisation.
21. The Organisation releases the ASC and its officers and employees from any liability to the Organisation in connection with:
 - (a) any loss of or damage to any property of the Organisation or its nominated deliverers or any property for which the Organisation or any of its nominated deliverers is responsible, in connection with the AASC program; or
 - (b) any injury or illness to, or death of, any of the Organisation's nominated deliverers, in connection with the AASC program.
22. The obligations to indemnify and release set out in clauses 20 and 21 survive the expiry or termination of AASC recognition of the Organisation.
23. The ASC collects personal information in the course of administering the AASC program and this application process. The ASC may disclose the personal information provided in this application to:
 - (a) national and/or state bodies for the purpose of delivery of the AASC program; and
 - (b) schools/OSHCSs who are seeking to engage a person to deliver activities.
24. Organisations agree to participate in the AASC research and evaluation program upon request. This may include the ASC passing the information you provide to the ASC to independent researchers. These independent researchers may contact the Organisation in the future to invite a representative of the Organisation to participate in the research. Participants will generally be selected at random to participate in this evaluation.
25. For the purposes of these terms and conditions 'nominated deliverers' means those individuals (whether or not employees, members or contractors of the Organisation) nominated by the Organisation for registration as deliverers whether named in an attachment to this application or subsequently nominated by the Organisation.